



Delivery Instructions



Beaumont, Texas

Port of Beaumont Marine Terminal
1225 Main St., Beaumont, TX



1-346-714-4435
Clerks Office



BeaumontOperations@c-pa.com



Port Receiving:

For receiving days contact LGL Customer Service
lglcustomerservice@libertymar.com

Vehicle Delivery/ Paperwork Requirements:

1. All cargo deliveries are to be scheduled through LGL Customer Service
 - a. Please be sure cargo is delivered on the specified day or it will be turned away at the gate.
2. After receipt of approved days from LGL Customer Service an appointment should be made before 4PM the day prior for ALL CARGO DELIVERIES!
 - a. Email confirmation with dock receipt **MUST** be sent to BeaumontOperations@c-pa.com prior to delivery or cargo will not be accepted
3. TWIC required for entry into the terminal.
 - a. If you do not have a TWIC card you can pay for an escort that can be set up through the port directly.
4. Three (3) copies of the Dock Receipt are required (ITN # **MUST BE INCLUDED ON DOCK RECEIPT**)
5. Vehicles will be accepted to terminal without Title.
6. Titles / Documentation **SHOULD NOT** be left inside vehicles, inside glove box, etc. It is against terminal policy to retrieve ANY items from inside vehicles once delivered for liability reasons.
7. Motorhomes and yachts accompanied by a propane tank **MUST** meet the following requirements in order to be accepted by the terminal. (Non-compliance will result in the unit being cut from loading and additional costs on the shippers account):
 - a. Factory new tanks need to be accompanied by a statement, in English, from OEM/Shipper, stating that the tank is new and has not been exposed to any dangerous substances and therefore declared gas-free.
 - b. Used Portable tanks, regardless of previous content, must be accompanied with a certificate stating that the tank has been cleaned and gas-free, to be presented before receiving. Only a certified service provider can do the cleaning and gas freeing of portable tanks

FREE TIME AT BEAUMONT MARINE TERMINAL IS 30 DAYS.

Please note cargo must be self-cleared and LGL must be sent a copy of the cleared documents and dock receipt to LGL Customer Service (lgcustomerservice@libertymar.com).

1. Cargo must be on ground for 72hrs minimum.
2. LGL Customer Service (lgcustomerservice@libertymar.com) must be sent clearance 48hrs before the vessel is slated to load.

Handling of Keys for Locked Containers/Boxes/Trailers/Non Self-Propelled Cargo:

With immediate effect, when shipping containers, boxes, trailers, or any non-self-propelled cargo that is required to be locked during while in LGL's custody....

Customers will be required to include a **DUPLICATE SET** of keys with the shipment in the event that local port authorities (ie...customs, police, military, etc...) request to inspect the cargo while in transit.

ORIGINAL keys must be sent to the consignee/receivers. LGL will **NOT** be responsible for lost keys.

If **DUPLICATE KEYS** are not included with the shipment, LGL will **NOT** be responsible for damaged locks or the expense of a locksmith in the event that local authorities request to inspect cargo while in transit.